

Project Engineer, Brisbane

Key Responsibilities

- Review project proposal and contract to determine appropriate schedule, estimated costs, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of the project
- End – to end management of multiple projects concurrently ensuring delivery of scope within timeframes and budget
- Assist with site verification or site dimensioning; including visiting the site to confirm that the actual condition matches the drawings
- Supervising/Managing the day to day activities of subcontractors and implementing WHS practices and ensuring project progresses on schedule and within prescribed budget
- Coordinate/expedite deliveries to site
- Reviews status reports and modifies schedules or plans as needed
- Be responsible for cost accounting of actual vs. estimated material and labor
- Prepares project reports for management, client or others
- Regularly attending site meetings, liaising & building and maintaining strong work relationship with multiple stakeholders like senior management, clients, builders, site representatives etc
- Identify and communicate risks as they arise and provide solutions to mitigate them
- Maintain quality control of all the works (scheduling, budgeting, Personnel's performance, Plans etc)
- Participate efficiently in providing assistance and technical support to the team involved
- Assist Accounts department in the Project Costing

Requirements

Minimum 1-2 years of experience in Project management or similar position.